BRITISH COLUMBIA DEAF SPORTS FEDERATION

JOB DESCRIPTION

Position Title: Sports Access Coordinator (part-time)

ABOUT BC DEAF SPORTS

BC Deaf Sports is a multi-sport, non-profit organization functioning as an umbrella for deaf and hard of hearing athletes in British Columbia. Our mandate includes promoting awareness and acceptance of deaf athletes provincially and nationally. We develop interest amongst deaf athletes and supporters in competitive and recreational sports. Opportunities include sporting events to participate in, training and other services.

SUMMARY OF THE POSITION

The Sports Access Coordinator (SAC) will organize and facilitates services to foster increased sport participation opportunities for deaf and hard of hearing individuals. This part-time coordinator position will develop initiatives that support:

- Meet and understand the needs of deaf and hard of hearing participants then adapt and/or develop programs in response to those needs.
- Increasing deaf and hard of hearing individuals' participation in workshops, programs and clinics offered by BC Deaf Sports in partnership with other organizations and clubs as well as to encourage attendance in multi-sport events including BC Games and Legacy Performance Games.
- Travel within BC and establishes contacts and relationships with parents, teachers and health professionals.

DUTIES AND RESPONSIBILITIES

- **Strategic development:** Develop strategy to provide insights, provide guidance and make recommendations to achieve access in participation through BCDSF's Long-Term Athlete Development (LTAD) implementation plan. Based on CDSA's LTAD plan, set up targets, required budgeting, develop program guidelines, create measurement criteria and provide reports.
- **Member Recruitment and Retention:** Develop strategies for recruiting and retaining participation within the BC Deaf community across all sports. This includes deaf sports programming within existing systems (schools and community centers) to provide opportunities to train – training camps, practices, tournaments.
- **Children and Family Connections:** Expand participation of deaf and hard of hearing children through access support and dialogue with parents, teachers and key stakeholders involved. This will allow children to be physically active within the LTAD framework through provided opportunities in partnership with other organizations.
- **Teamwork:** Work in collaboration with Access Communications Coordinator to create and distribute opportunities in sporting events currently offered and to be developed by BC Deaf Sports and partners

To achieve success in the focus area mentioned above, the SAC works with parents, teachers, stakeholders, leaders, sport organizations, the business community, funders, academic institutions, community centers and clubs to leverage networks. Then establishes policies and action plans to facilitate a culture within the BC Sport Sector in which participants are aware and can join developed programs with the coaching and instruction of deaf and hard of hearing athletes including sign language.

Working with BC Deaf Sports members, staff and the Board, the SAC supports ongoing activities to develop excellence in sporting activity for the BC Deaf community. Through this dialogue, the SAC becomes or is an expert in issues involving sport access. The vision, mission and values of BC Deaf Sports will be realized through dialogue with or facilitating between interested parties.

The position duties and responsibilities will evolve as outcomes are achieved and established within BC Deaf Sports. The duties will be re-assessed to achieve long term goals including medals in multi-sport events such as Deaflympics.

EDUCATION AND EXPERIENCE

The following education and experience criteria reflect the ideal qualifications for the position:

- Post-secondary degree in sport/recreational management, intercultural studies, disability, deaf studies, gender and race studies, business or sports administration
- One or more years of related work experience
- Experience working with community based sport, recreation or sport organizations
- Skilled in developing and implementing electronic database programs to collect and track records of participation in deaf sport initiatives
- Ability to prioritize initiatives while consulting with stakeholders
- Proven ability to communicate clearly and effectively
- Intermediate to advanced skills using a variety of computerized software packages, such as Microsoft Office (Word, Excel, PowerPoint, Access), Outlook and the Internet
- Shows initiative and has the ability to think critically and act logically to evaluate situations and generate required steps to ensure success
- Proven ability to solve problems and make critical decisions

To How To Apply:

Applications may be submitted by e-mail (info@bcdeafsports.bc.ca) with a subject line of “Sports Access Coordinator (part-time)”, no later than October 6, 2014.
Or by mail with the following address information:

British Columbia Deaf Sports Federation
Attention: Human Resources Committee
#4–320 Columbia Street
New Westminster, BC V3L 1A